

Microsoft 365 *Custom Development*

SO365 Velocity

SO365 Velocity is our proprietary model for rapidly developing new Microsoft 365 solutions - on a safe and reliable basis - that is designed to deliver the right solution, extremely cost-effectively and with minimal disruption.

Getting it right first time

We have worked with many organisations of different sizes, across many different sectors, and have developed Microsoft 365 solutions addressing a broad range of business functions and use cases.



This means there is rarely something we have not seen before, and we can be confident that we have the experience and the business and technical resources to hand to successfully address your requirements. This all leads to significantly shorter engagement times and crucially, it means less impact on you and your team's time and availability.

Velocity is the culmination of many successful development projects that have helped us to create a streamlined approach for rapid solution delivery.

Rapid Solution Delivery

Our model reduces your internal costs and disruption by minimising the need for continual client input, and we leverage our comprehensive library of pre-built components and apps to accelerate the solution build time.

Many of the apps within our component library are fully functional business solutions - if these are utilised for the project then the time-to-deliver can be reduced even further. The Velocity model is based on a fixed price approach so you can control costs and eliminate the risk of creeping scope and open-ended delivery.

Three Pillars for Success

Velocity is based on three important pillars that are central to its model and are responsible for its success.



Platform

All our solutions are based on standard software that is already accessible to you and that you may already use. We only use standard Microsoft 365 services as our development platform, especially the no-to-low code development tools PowerApps and Power Automate, and Microsoft's enterprise content services platform SharePoint.



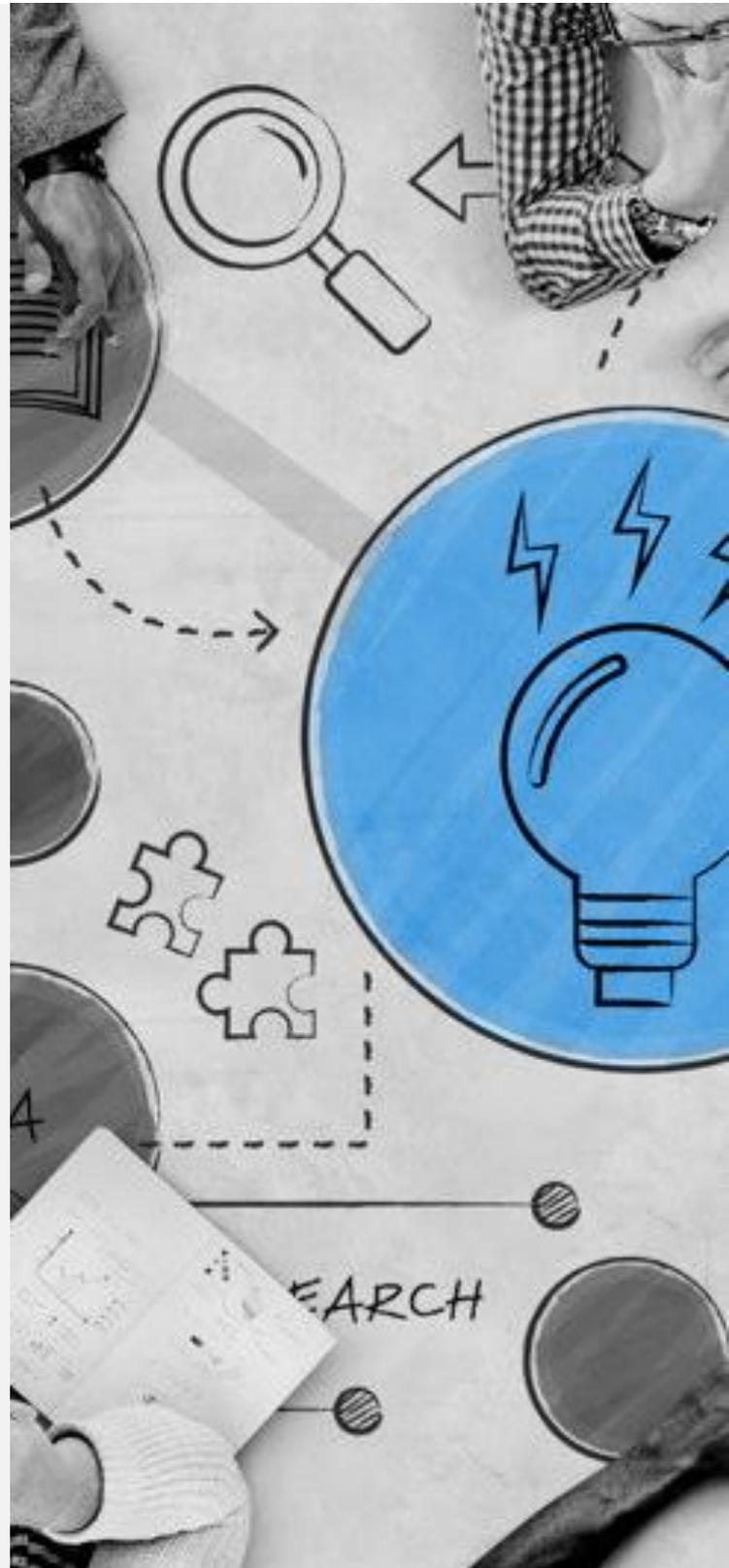
Approach

Velocity uses our own rapid delivery model, so we are able to reliably streamline requirements scoping and the design, build and delivery of custom solutions.



Components

We utilise our own comprehensive library of pre-built components and apps to accelerate the design and build of new solutions. Our component catalogue includes people-centric apps, common business process apps, pre-built workflows and process automations, and re-useable components for user interface design.



Take-Off with Velocity

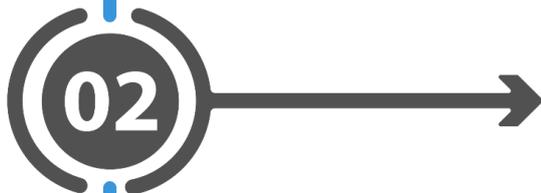


Velocity makes process transformation accessible to all organisations, regardless of size and budget. It quickly delivers the right solutions, in a reliable and affordable way, helping to transform your use of Microsoft 365 into a true digital platform at the heart of your business.



SCOPE REQUIREMENTS

We undertake an initial discovery call to understand the scope of the solution and to gather detailed requirements.



VERIFY & AGREE

We document a proposed solution and present this to you with fixed costs for build and delivery. If needed, changes are captured and agreed.



DESIGN & BUILD

We finalise the design and build the solution in our development environment to minimise disruption..



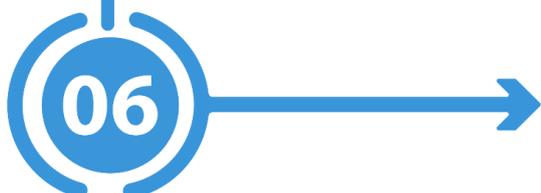
PRESENTATION & SIGN-OFF

We present the solution to you prior to delivery to review your requirements and capture any final changes if these are needed.



DELIVERY

We install, configure and test the solution in your environment and apply any final changes.



ADOPTION

During the month following delivery we provide you with enhanced support and will address any major gaps or issues.

1 Scope Requirements

We undertake an initial discovery call to understand the scope of the solution and to gather detailed requirements. Typically, we can guide you through requirements discovery on a 1 hour call, especially if you already have an initial brief or have completed some work internally on requirements definition. We aim to undertake requirements scoping without any cost to you, but we may need to charge for this phase, depending on the overall scope and level of detail required to produce a proposed design.

2 Verify & Agree

We document a proposed solution and present this to you with fixed costs for build and delivery. If needed, changes are captured and agreed. Typically, we will take you through the proposed design and costings on a 1 hour call during which we will have the opportunity to verify the approach. If needed, we can document any major gaps or changes to the proposed design. The aim is to agree a final design and the fixed cost budget for the project.

3 Design & Build

We finalise the design and build the solution in our development environment to minimise disruption. This can be a rapid process, particularly if we are able to leverage our library of pre-built components and apps for the solution build. Before we undertake the Design and Build phase, we charge 50% of the overall project cost, based on the fixed cost budget agreed earlier.

4 Presentation & Sign-Off

We present the solution to you prior to delivery for you to review and to capture any final changes if these are needed. On the basis that there are no major feature gaps, and you are happy that the solution meets your requirements, we prepare the solution build for installation.

5 Delivery

We install, configure, and test the solution in your environment and apply any final changes. Following installation, we will have the opportunity to refine the solution and make any final changes, if these are needed. We charge a further 25% of the overall project cost when this phase has been completed.

6 Adoption

During the month following delivery we provide you with enhanced support and will address any major gaps or issues. There is typically a short "bedding in" process after installation, while the business and new users are onboarded onto the solution. At this final stage it is rare to identify any requirement gaps, but we aim to fix these if they are present, so you are happy to sign-off completion of the project. At the end of this Adoption phase, you can choose to pay the final 25% of the overall project cost in a single payment or can spread this charge over the next 12 months as part of an enhanced support fee.

Solution Support

Although ongoing support for your new solution is optional, most clients choose to enter into a support contract. Fees for support depend on the complexity of the solution and the size of your organisation.

Contact us now to find out more about SO365 Velocity